

## 2022-2023 OFFICER & COMMITTEE NOMINATIONS

Officer Nomination Deadline: Friday August 5, 2022

The Nominations Committee of the ASCE Dallas Branch will convene in August to consider candidates for Officers of the ASCE Dallas Branch, to serve 2022-2023. Officer positions of the ASCE Dallas Branch to be elected this year include the following:

- President (Succession from President-Elect)
- President-Elect (Succession from Vice President)
- Vice President
- Secretary
- Treasurer (even year)
- ~~Texas Section Director (odd year)~~
- Technical Director
- Branch Director (Age 35 or less)
- Past President (Succession from President)

In addition, there are a number of standing committees and technical institutes\*/groups for which chair and co-chair positions will be available. The chairs are appointed by the incoming 2022-2023 President:

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| <ul style="list-style-type: none"> <li>• Communications Committee               <ul style="list-style-type: none"> <li>○ Newsletter Editor</li> <li>○ Webmaster</li> <li>○ Social Media</li> </ul> </li> <li>• Education and Outreach Committee               <ul style="list-style-type: none"> <li>○ Civil Engineering Club leads</li> <li>○ DISD STEM partnership lead(s)</li> <li>○ Girl Scouts partnership lead</li> </ul> </li> <li>• Honors Chair</li> <li>• History and Heritage Committee</li> <li>• Membership Committee</li> <li>• Nominating Committee</li> <li>• Program Committee</li> </ul> | <ul style="list-style-type: none"> <li>• Public Relations and Outreach Committee</li> <li>• Scholarship Committee</li> <li>• Fundraising Committee</li> <li>• Golf Tournament Committee (even years)</li> <li>• Hospitality Committee</li> <li>• Future City Committee</li> <li>• Past Presidents Committee</li> <li>• Assistant Treasurer</li> <li>• Student Chapter Advisor – UTA</li> <li>• Student Chapter Advisor - SMU</li> <li>• Younger Member Chair(s) / Committee (Age 35 or less)</li> </ul> |
| <hr/> <ul style="list-style-type: none"> <li>• Structural Technical Institute</li> <li>• Geotechnical Technical Institute</li> <li>• Construction Technical Institute</li> <li>• Transportation &amp; Development Technical Institute</li> </ul>   | <hr/> <ul style="list-style-type: none"> <li>• Environmental &amp; Water Resources Technical Institute</li> <li>• Engineers Without Borders (EWB-USA) Liaison</li> <li>• Sustainability</li> </ul>  |

*\*Technical Institutes are established with the own Bylaws. The Board of each Institute elects their own President to serve as the Chair representative to the Dallas Branch Board of Directors. EWB and Sustainability are not institutes and will have chairs appointed by the Dallas Branch President.*

The term of office for each position will run one year from the installation of Officers during the Branch meeting in October 2022 to the October 2023 Branch meeting.

**Don't wait to be asked – Volunteer!** The Nominations Committee requests that ASCE members who are interested in officer position or committee assignments complete this Nomination Form for consideration. **Nomination Forms for Officers shall be completed and emailed by Friday August 5, 2022. Nomination Forms for Committee and Institute positions shall be completed and emailed by Friday August 26, 2022.**

## ASCE DALLAS BRANCH 2022-2023 OFFICER & COMMITTEE NOMINATION FORM

Candidates for officer and committee chair positions must be members of the Society and a dues paying member of the Dallas Branch and Texas Section (subscribing member), in any grade of membership of the Society unless otherwise noted. The elected Officers constitute the Board of Directors of the ASCE Dallas Branch in which the government of ASCE Dallas Branch shall be vested, and shall be the Trustees provided for by the Bylaws under which ASCE Dallas Branch is organized. The duties of each Officer and Committee position are provided in the Bylaws, Rules of Operation and Guidelines of Operation of the ASCE Dallas Branch.

ASCE MEMBER ID#: \_\_\_\_\_ ASCE GRADE: \_\_\_\_\_  
(Associate, Affiliate, etc.)

Name: \_\_\_\_\_ Age on Oct 10: \_\_\_\_\_  
(First) (Middle) (Last) (for positions with age limits)

HOME ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (Zip) Email: \_\_\_\_\_

EDUCATION AND DATES: \_\_\_\_\_

REGISTRATION(S)/LICENSE(S) AND NUMBER(S): \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ CURRENT POSITION: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (Zip)

PHONE NO.: \_\_\_\_\_ MOBILE NO.: \_\_\_\_\_

List previous Branch positions held, dates of office, committees (with dates):

List previous Section positions held, dates of office, committees (with dates):

List previous National or other society positions/committee activities (with dates):

List the office(s) in which you are interested (please be specific). Give reasons why you should be considered as a candidate for the office(s). If you are interested in a technical or standing committee chair position, please list the committee or institute:

**Officer positions: Form completed and emailed by Friday August 5, 2022.**

**Committee and Institute positions: Form completed and emailed by Friday August 26, 2022.**

**Jonathan Brower, PE (TX); jbrower@lafp.com; (214) 593-1139**



## **Conflict of Interest Statement**

It is important to the Dallas Branch (Branch) of the Texas Section (Section) of the American Society of Civil Engineers (Society) that credibility and public confidence be maintained throughout the purchasing, contracting, and operational processes of our organization. If involved parties display a lack of character, honesty, integrity, or openness, the entire organization is injured.

In accordance with the Branch bylaws, a conflict of interest is defined as any activity, transaction, relationship, service, or consideration which is, or appears to be, contrary to the best interest of the Branch, Section, or the Society. Also, a conflict of interest is one in which the interests of an individual or another organization has the potential to be placed above those of the Branch, Section or the Society.

Board Members involved in the official business of Branch will not:

- Participate in the selection of vendors, suppliers, or consultants knowing that a member of their household or their organization has an actual or potential financial interest in the potential contract.
- Participate in the selection of a member of their household, a relative, or their organization to receive a Branch scholarship, donation, or other monetary award.
- Solicit or accept gifts or gratuities in exchange for influencing Branch purchasing decisions or increasing professional or marketing exposure to Branch members.
- Use Branch, Section, or Society funds to provide for personal travel or entertainment unrelated to the business of ASCE.
- Knowingly disclose confidential information or Branch member information (individuals or organization members) for actual or anticipated personal gain, or for the actual or anticipated gain of another person.

If not related to a particular transaction, Board Members may accept: (1) unsolicited advertising or promotional material such as pens, pencils, scratch pads and calendars; (2) occasional business lunches or food and refreshments of insignificant value; and (3) other items of nominal or minor value that are merely tokens of appreciation.

When an actual or potential conflict of interest is discovered, the person involved shall promptly file a written statement concerning the matter with an existing Board Member, who will bring it to the attention of the Board. The person may also request written instruction and disposition of the matter. Action to address the conflict will be taken by either the person or the Board.

If an actual violation occurs and is not disclosed and remedied, the person involved may be reprimanded, suspended, or dismissed. Also, others involved with actual conflicts of interest outside of the Branch, Section, or Society may be barred from future activity with the Branch.

By signature below, Branch Board members agree to comply with the Branch bylaws and the Conflict of Interest statement. If there are any currently known concerns, issues, or exceptions that should be brought to the Board at this time, they should be described in space provided below.

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*Signature*

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*Printed Name*

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*Position*

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*Date*

Currently Known Concerns, Issues, or Exceptions:

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